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KU LEUVEN

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**“CHANGE IN CLASSROOM: PROMOTING INNOVATIVE TEACHING &
LEARNING TO ENHANCE STUDENT LEARNING EXPERIENCE IN
EASTERN PARTNERSHIP COUNTRIES”, PRINTeL**

TRAINING OF TRAINERS (TOT) COURSE EVALUATION ANALYSIS REPORT

**Results of the Evaluation Feedback Survey on ToT
Course on “The Development of Open Educational
Resources (OER)”**

Conducted in KU Leuven (Belgium)

15 to 17 October 2019

Leuven 2019

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INTRODUCTION

The topic of this course was the development of Open Educational Resources (OER).

The participants have learned about:

- What Open Educational Resources actually are and why their use should be stimulated
- Where qualitative Open Educational Resources can be found and shared
- How you can actually implement them in your educational practice and enhance your students' learning experience
- How you can develop and share your own high-quality Open Educational Resources

They had the opportunity to:

- Meet field experts on the use and implementation of Open Educational Resources in the educational practice
- Receive training from educational technology experts on the development of your own Open Educational Resources
- Work in a professional video recording studio and create your own knowledge clip

The course included:

- Theoretical sessions by a mix of national & international experts
- Hands-on experiences and exercises
- Demonstrations and on-site visits
- Discussion, reflection and feedback moments

The course took place from Tuesday 15 until Thursday 17 October 2019, in Leuven. There were 29 participants (27 trainees + 2 project coordinators).

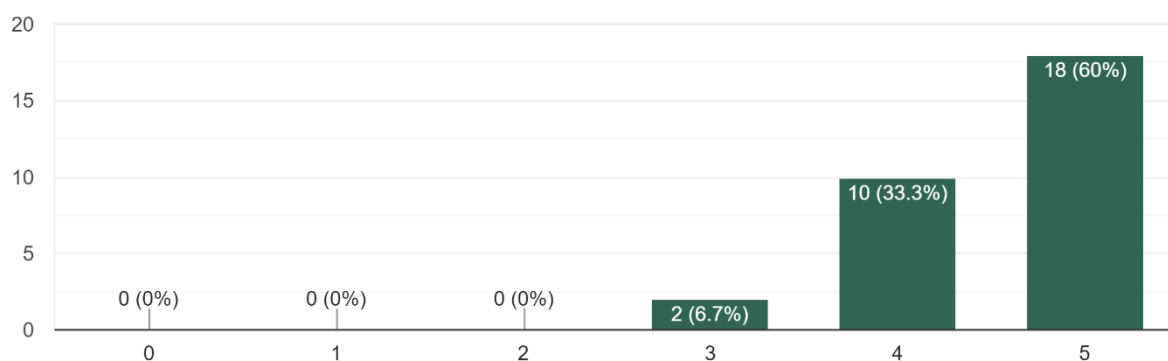
An elaborated syllabus, all course materials, etc. are provided through a dedicated website for this training: <https://sites.google.com/view/printel-kul/home>.

All participants were sent a link to the online survey in the week after the training (see: <https://sites.google.com/view/printel-kul/survey>). 30 Participants (one double) participated in the survey, and submitted their feedback by mid November 2019. We collected quantitative and qualitative feedback.

SECTION-1. OBJECTIVES AND CONTENTS OF THE TRAINING COURSE

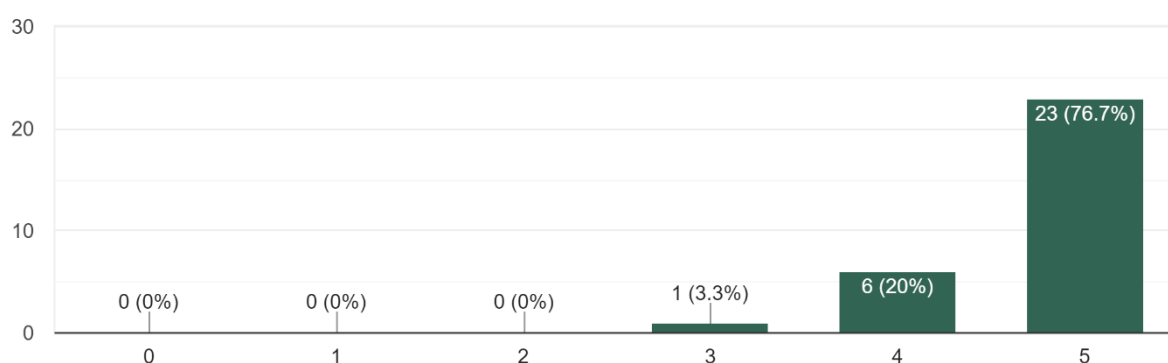
1.1. The objectives of the training were clearly stated.

30 responses



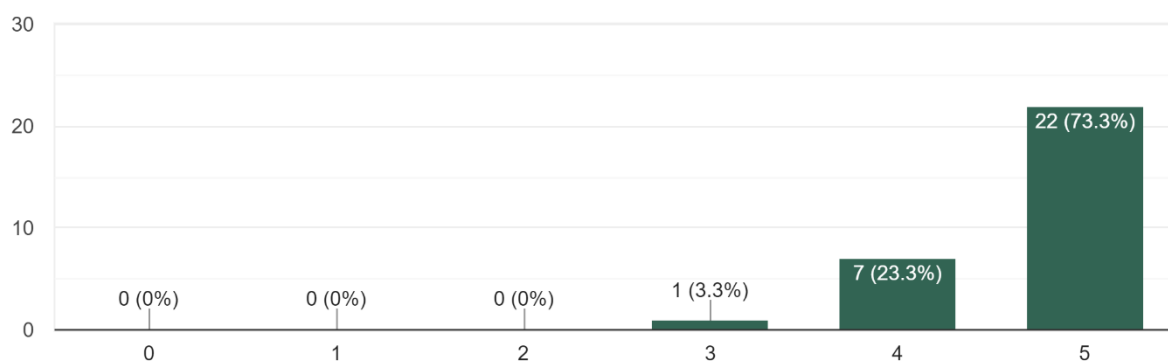
1.2. The topics covered were relevant for the OER development.

30 responses



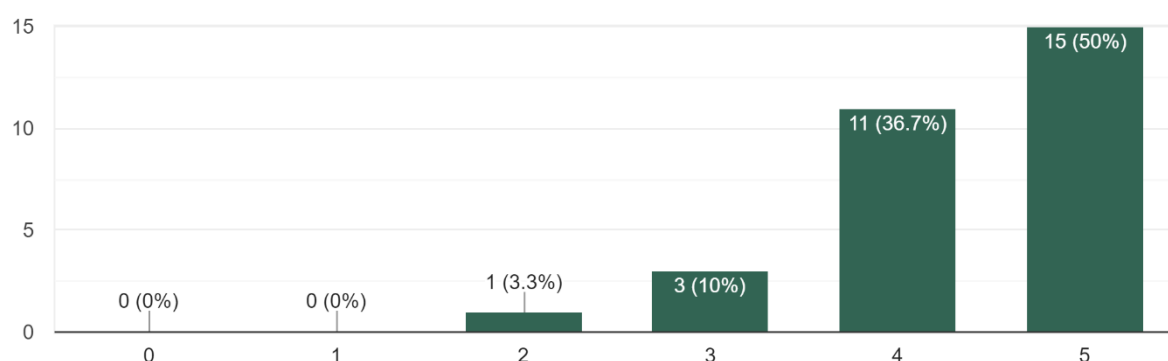
1.3. The training content was appropriate to title and objectives of the course.

30 responses



1.4. The content was relevant for my teaching practice.

30 responses



1.5 Please write any other comments you may have about this section.

4 responses

The training content was very useful and it will help me with my future professional development.

The topics of the training fully corresponded to the goals and objectives of the project

Very interesting

The training was highly successful.

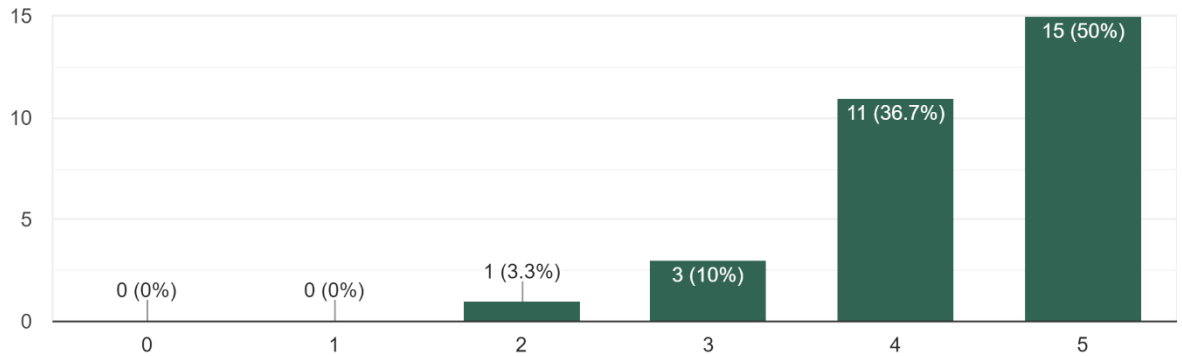
Reflection:

In general we could see that the objectives of the training were clear and according to the participants' expectations. The same applies for the relevance of the OER topics that were covered during this training. The participants were timely and extensively informed by communicating the project website to them, reflecting the topics-structure-course material of the training. We tried to give them the necessary background knowledge about what are OER, how to use them and where can you find qualitative OER during the first part of the training. Then we moved on the how you develop your own OER, to conclude with a workshop creating a knowledge clip based on OER. Therefore we're glad to see that most participants found this very useful for their personal teaching practice.

SECTION-2. QUALITY OF THE INSTRUCTION

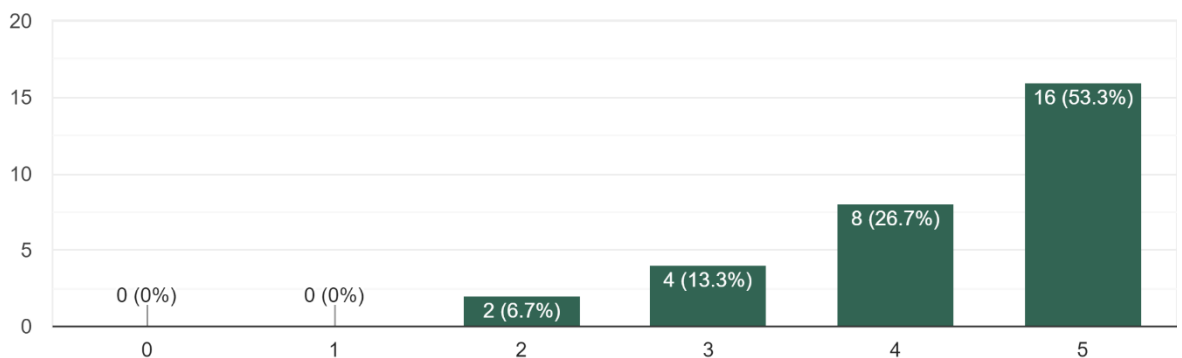
2.1. A variety of instructional methods & learning activities were used to achieve the training objectives (e.g. instructor and participant presentations, group discussions and works, etc.).

30 responses



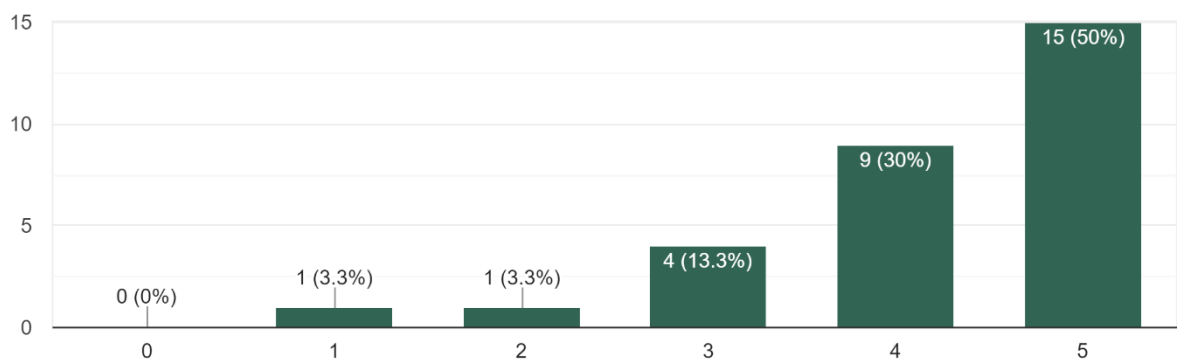
2.2. The training methods & activities kept me interested in the topics and stimulated my learning.

30 responses



2.3. Participation and interaction during the training were encouraged.

30 responses



2.4. Please write any other comments you may have about this section.

3 responses

more interactive work desired

First day consisted of lectures making me think that the instructors were not aware of what actually a workshop is (learning by doing). Lots of topics were presented rather theoretically instead of being formulated as tasks through which the participants could gain experience. The last day peer evaluation process was a katastrophy: The instructor seemed not to have any idea of how a peer evaluation works (anonymity).

It was interesting to work in groups

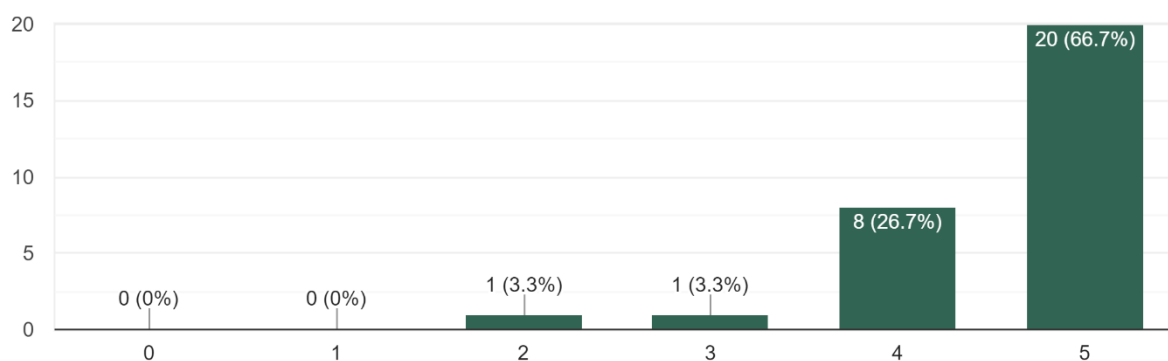
Reflection:

In general participants were happy with the training/workshop activities and the way they were triggered to engage in them. We tried to add the necessary variety to the instructional methods and learning activities by using interactive and activating lectures, webinars, expert speakers, group discussions and a day long active workshop with video recording session concluded by a peer-reviewed reflection session. While interaction, discussion and group work were heavily encouraged during this training, we understand that due to the amount of participants (27) + differences in educational background of the participants this was not always achievable.

SECTION-3. TRAINING ENVIRONMENT AND RESOURCES/FACILITIES

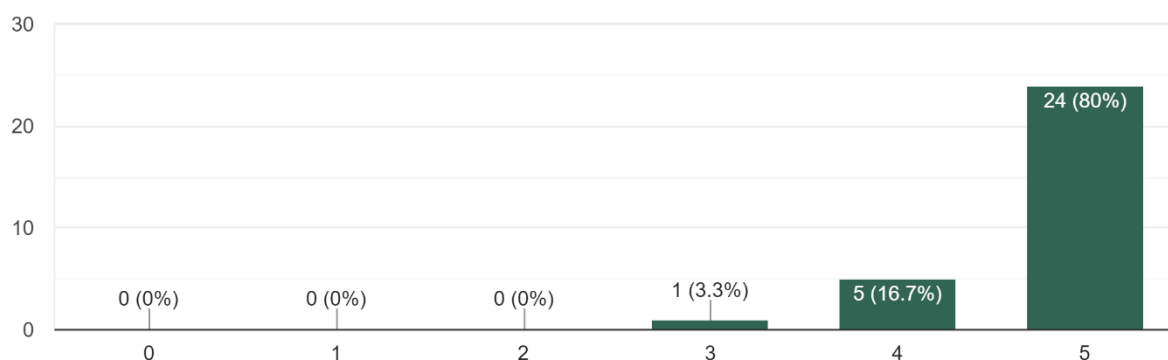
3.1. The training rooms and facilities were comfortable and suitable to the learning needs.

30 responses



3.2. The training was supported by adequate learning technologies and resources.

30 responses



3.3. Please write any other comments you may have about this section.

2 responses

There was a problem with the air, as it was not enough oxygen in the room

Thank you for very practical and useful training

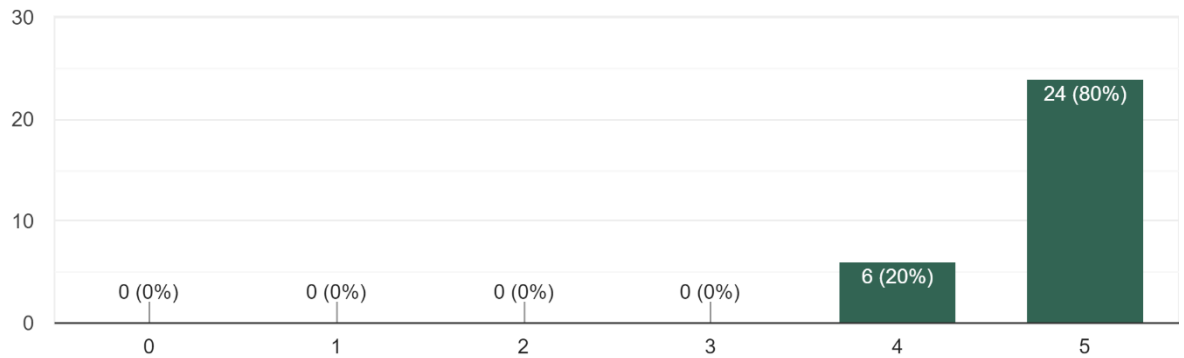
Reflection:

The participants have appreciated the cutting-edge facilities of KU Leuven's LIMEL building (see: <https://www.kuleuven.be/english/education/educational-policy/limel/about-us>) very well. LIMEL acts as KU Leuven's educational video producer and provides expertise on video and audio in education. They provided us with well-equipped training rooms, expert training and gave us the opportunity to use professional recording equipment and studios, which was received with enthusiasm by the participants. We understand that the location (outside the city center) and switch to a different location for the final afternoon were not optimal, but these are location/scheduling based factors we had no control over.

SECTION-4. TRAINERS/INSTRUCTORS

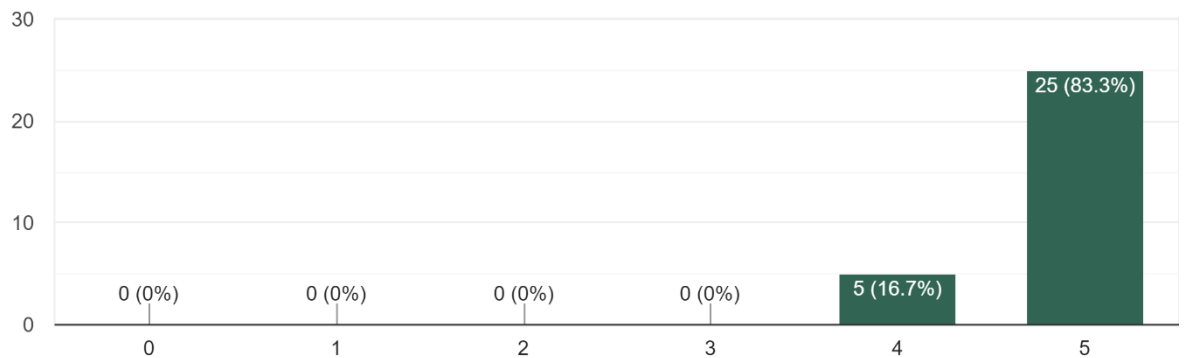
4.1. The trainers demonstrated in-depth knowledge of the training topics.

30 responses



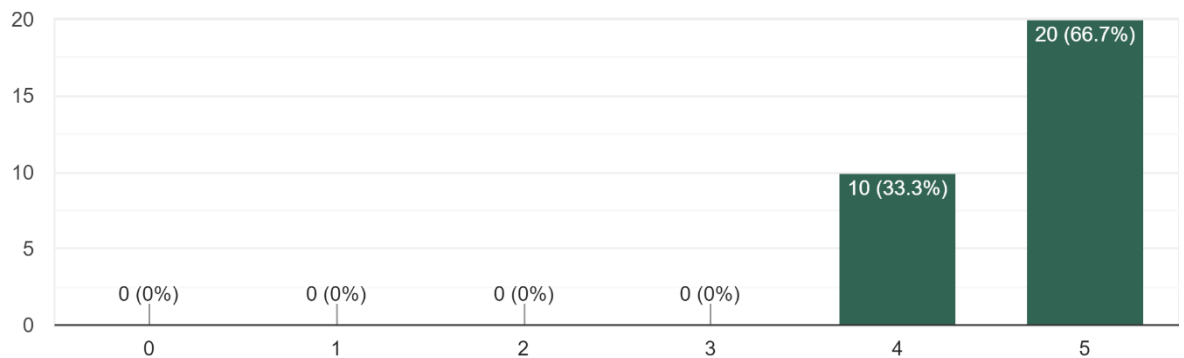
4.2. The trainers were well prepared for this particular training.

30 responses



4.3. The trainers communicated well with the class.

30 responses



4.4. Please write any other comments you may have about this section.

4 responses

It would have been better if we had to evaluate trainers separately.

Repeating the tasks for hundred times can mean two several things: Either the instructor thinks that the participants are stupid, or he formulates his tasks not properly enough to be understood.

There could be more interaction

friendly atmosphere was present during the training

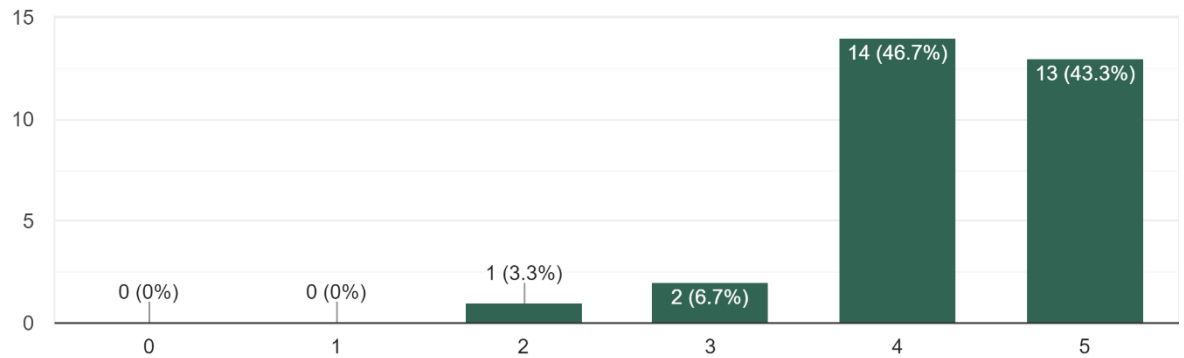
Reflection:

The positive feedback on the instructor's competence, preparation and communication is well accepted. The suggestion for individual feedback on the trainers is a good tip and will be taken into consideration for future trainings.

SECTION-5. TIME MANAGEMENT

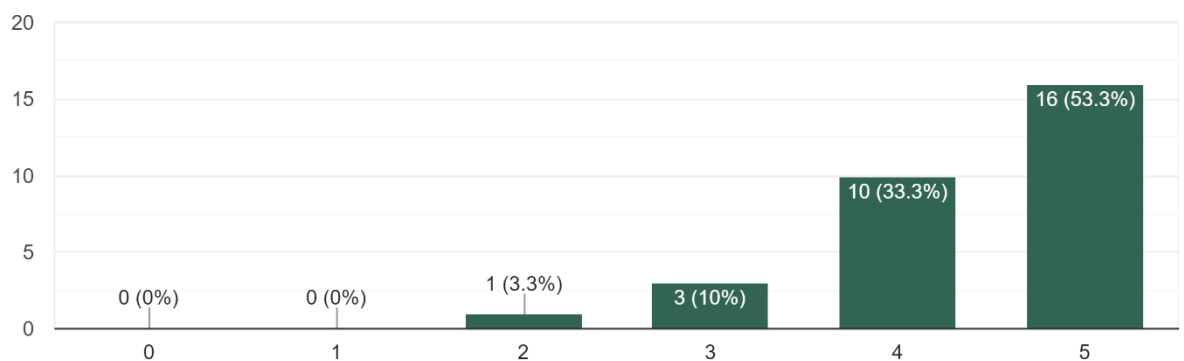
5.1. The time allotted for the training was sufficient.

30 responses



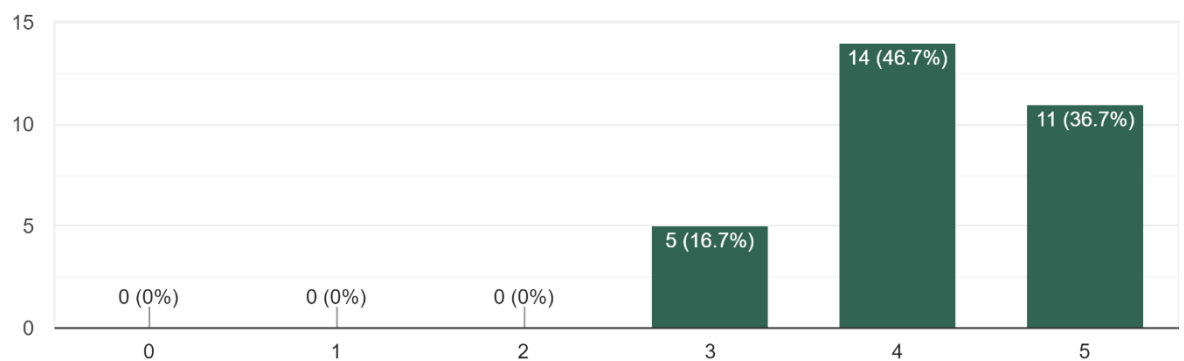
5.2. The allotted time for the training was used effectively by trainers.

30 responses



5.3. Enough time was given for feedback from the participants.

30 responses



5.4. Please write any other comments you may have about this section.

3 responses

There was generally very few interaction and group work. Discussions were neither encouraged nor facilitated.

I wish the training continued a bit more time.

+

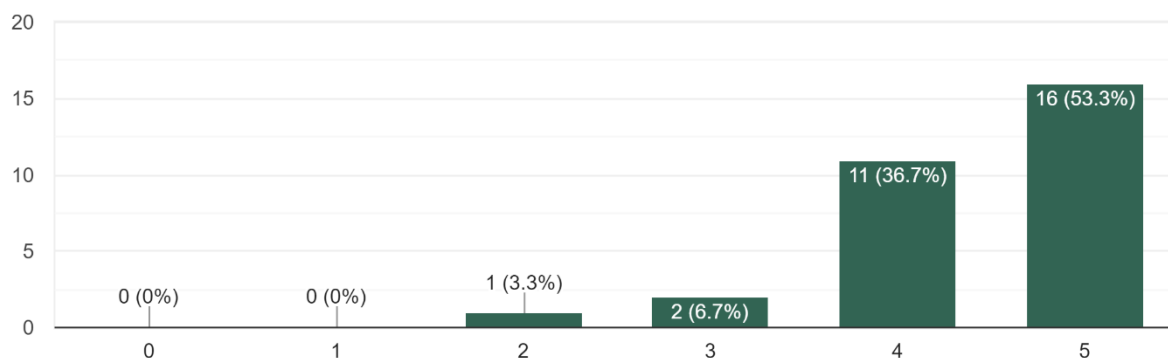
Reflection:

In general participants found the time allotted for the training + how it was used sufficient. Due to the large amount of participants and the project restrictions on the time we could use for the workshop (max. 1 day), we understand that for some participants the workload during this part was too high. The large group size and tight schedule also limited the amount of time we could allot to the recording session + discussions and feedback from participants.

SECTION-6. BENEFITS/RESULTS

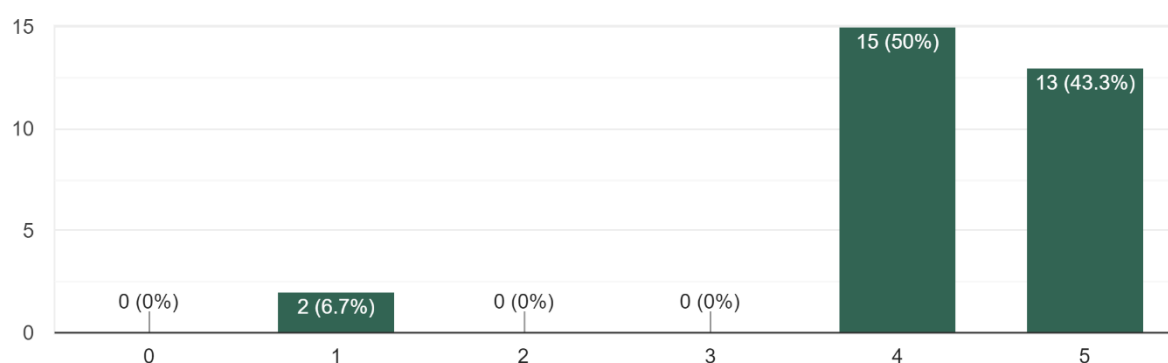
6.1. I acquired new skills on usage and development of OER.

30 responses



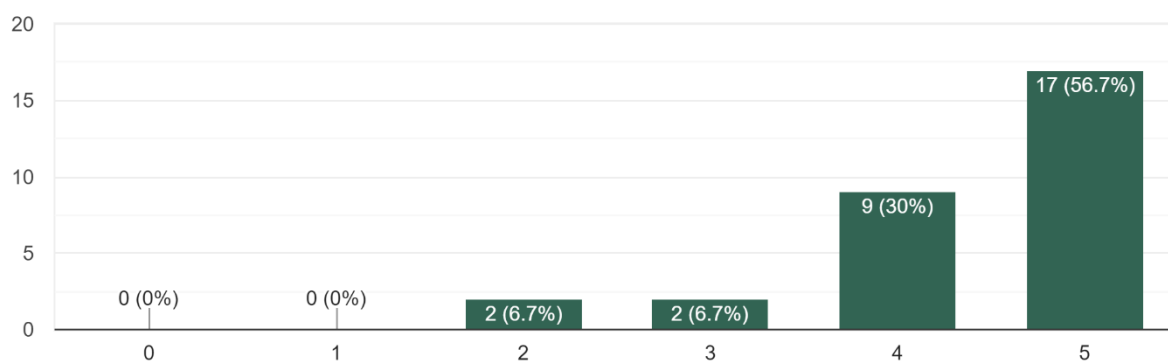
6.2. I will be able to apply acquired skills in my teaching practice.

30 responses



6.3. I will be able to apply acquired skills for developing my own courses and train colleague teachers.

30 responses



6.4. Please write any other comments you may have about this section.

3 responses

As only one person in a group had the opportunity to test recording the clip others were just observers. I did not have this opportunity, so I could not get a feedback from trainers. As this part was the most valuable part of the training, unfortunately I can say whether I acquired new skills or not. Also, while teaching others it is very important to be a master in the field by yourself. In this case all I know is just theory. Also, we do not have technique.

Since our universities have access to recent scientific sources and databases, there is no need to use OERs which is usually a very low-quality and sometimes even outdated material. Furthermore, the search of those materials is terribly time consuming and sometimes in vain. So it's not clear why someone should waste his time on that.

my colleagues will be interested in using what they taught in the trainings

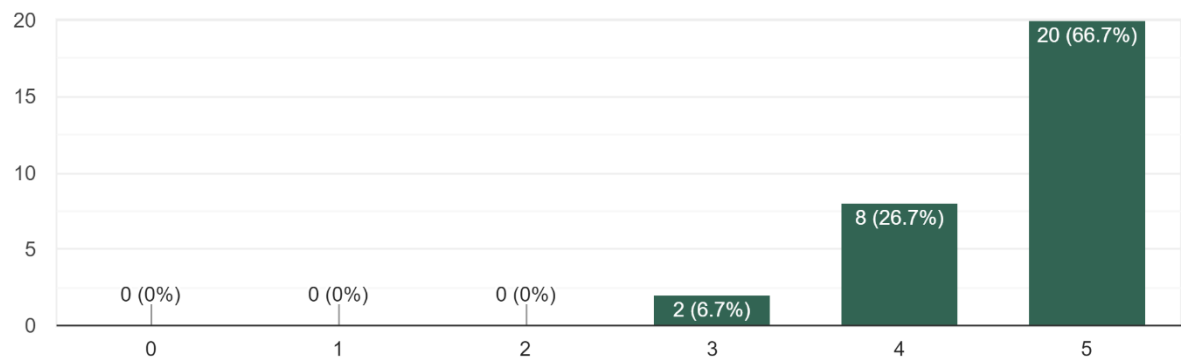
Reflection:

We're glad to see that 90% of all participants indicate that they acquired new skills on the usage and development of OER and that they will be able to apply these skills in their teaching practice. This indicates that our training achieved its main goal and the participants will be using and developing OER in/for their own courses and institutions + training colleagues on the subject matter.

SECTION-7. OVERALL IMPRESSION

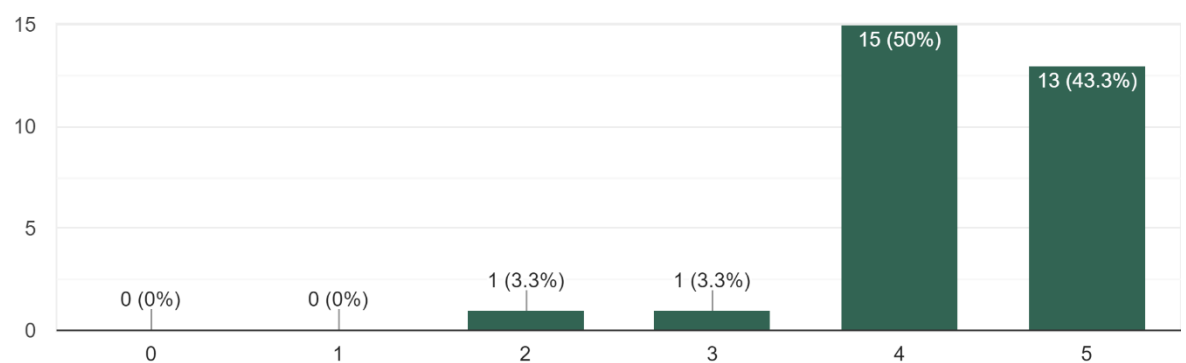
7.1. Overall, how would you rate the content and delivery of this training?

30 responses



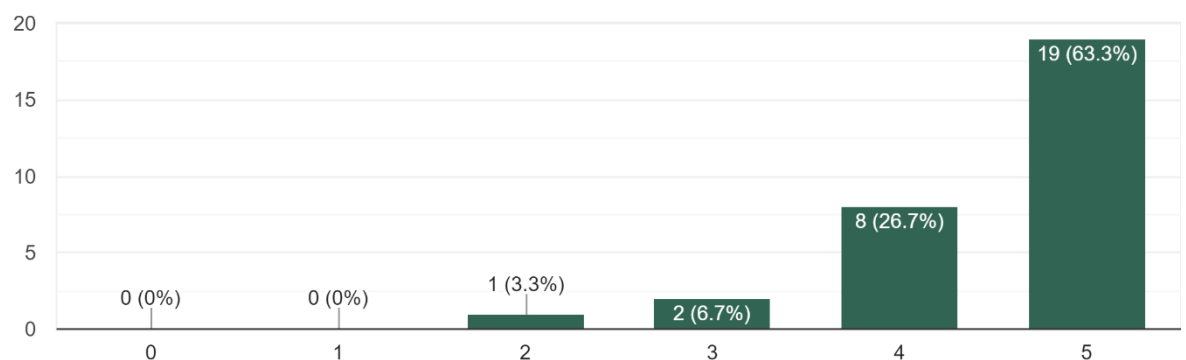
7.2. Overall, how would you rate your experience in this training?

30 responses



7.3. I recommend this training course to my fellow teachers.

30 responses



7.4. Please write any other comments you may have about this section.

5 responses

I was already familiar with the concept of openness in education as well as with most of the OERs mentioned during the training (nobody checked our preliminary knowledge!!). The only valuable experience was that of video-recording with technical support.

I strongly believe that it is the course which my fellow teachers should attend for their future professional development.

thanks your trainers

It is possible to develop tasks for self-training of teachers and at trainings to disassemble only disputable or unclear questions.

We all were too anxious about making the knowledge clip and we missed some important information in the presentations

Reflection:

The overall rating is pretty high and it is nice to see that participants would recommend this training to their colleagues.

Based on the remark about a participant already having prior knowledge, it would indeed be useful to know what the level of prior knowledge is of the participants so the trainers can take this into account + maybe more suited participants can be selected for these trainings.

SECTION-8. PARTICIPANTS' OPINION ON THE TRAINING

8.1 What did the participants like most about this training?

- Novelty, freshness, openness
- The practical task and possibility to work at the studio; practical advises how to plan the MOOCS
- topic, technologies, teachers' experience
- Topic
- practical examples
- people, schedule, involvement
- The online-presentation of Prof. Softic, the presentation of Presentation of Annelies Calmeyn covering some practical issues, the presentation on knowledge clip with some concrete recommendations.
- All topics were new for me.
- Trainers, content, practice
- Interesting content, skillful presentations
- The training was supported by adequate learning technologies and resources.
- The trainers were well prepared for this particular training.
- The trainers communicated well with the class.
- The trainers demonstrated in-depth knowledge of the training topics and very well communicated with class. The training content was relevant for my teaching practice.
- general overview of OERs; practical tips; group work
- Way of providing information, collaborative work, recording process.
- I like the topics presented, the well-trained lecturers, the feedback
- trainers, atmosphere, material
- Teachers, technical support, atmosphere of cooperation
- OER lectures, The idea of common creatives, group work
- recording of educational clip; lecture on licenses; final presentations of participants
- Contact with colleagues, trainers, make move
- Organization , service industry , good wifi
- The preparation of the video, its delivery and comments that came afterwards
- Trainers, classroom facilities, training content
- Knowledge, experience, atmosphere
- Workshop part
- information practice in the learning environment, 2. instructional methods & learning activities, 3. Recording sessions
- New sources of information, exchange of experience
- Practical part
- Presentations

- Communication, methods of teaching, feedback

Overview of main positive points (see corresponding chapters for in-depth reflection)

- 1. Workshop (chapter 1)***
- 2. Topic (chapter 1 and 6)***
- 3. Trainers + experts (chapter 4)***
- 4. Resources and facilities (chapter 3)***
- 5. Diversity in learning activities (chapter 2)***

8.2 What did the participants like least about this training?

- Time shortage
- More content about the activities used in MOOC s would be nice.
- too much lections at the first day, low interactivity, not-structured discussion in the end of the course
- Time distribution
- having no opportunity to record knowledge clip
- nothing
- Lack of interaction and discussions, frontal teaching methods, no space for reflection on topics.
- Almost I liked everything.
- I think that would be better to have more working days for this kind of training.
- only lack of time
- short time to obtain information
- We spent a lot of time for moving from one building to another within the University.
- The time for preparing assignments wasn't enough.
- There is nothing to write, just I can mention that we spent too much time for finding Alma building. and it's all.
- I can't say .Everything was OK.
- As this was the first attempt to shoot a video, there was tension during the filming
- food could be more traditional
- spent a lot of time on the road
- Feedback on group presentations was not enough, group interactions were not enough, practical implication of OER use.
- room facility, short period for preparation of clip
- Finish very quickly
- Disgusting food (lunch),institute far from city
- Can't find any
- insufficient time for training materials, too much focus on making knowledge clip

- The final exam was a bit crumpled, organization of catering
- Too theoretical
- -----
- webinar was not really interactive
- A final discussion of video projects
- Participants involvement
- webinar was rather dull

Overview of main working points (see corresponding chapters for in-depth reflection)

- 1. Workload (chapter 5)***
- 2. Division 2 days training – 1 day workshop (chapter 5)***
- 3. Only 1 person could do the clip recording (chapter 5)***
- 4. Location of training facilities ⇔ city center (chapter 3 and 9)***
- 5. Catering (chapter 9)***

8.3 How do the participants plan to change their teaching practice as a result of this training?

- Put into practice
- I'll try to introduce some activities in my classes
- will use elements of OER in my practice
- making OER
- If we will not a recording technique I will not be able to change anything.
- will create more OER
- Not really. I am already using flipped classroom and active learning in my teaching practice.
- Based on the training experience I will try to prepare knowing clip
- I will use OER as I will teach my students using it. Furthermore, I think I will use knowledge clips in practice.
- I will use the information I received in my lecture course
- I acquired new skills on usage and development of OER. Applying OER in my teaching practice will provide opportunities for students to obtain information more efficiently to support their learning.
- I acquired new skills on usage and development of OER and I will apply acquired skills for developing my own courses.
- keep it simple; avoid cognitive overload, to prepare OERs for my course
- I'll try to use all material during my classes and record videos as a supplementary material for my courses.
- I am going to re-examine all the materials provided and localize them in my practice. I also have some good ideas for making a video lesson

- I will try to apply first on one discipline one topic
- Create content for students in the form of open educational resources, use the system of copyright protection
- Use more open educational resources
- I plan to prepare short introduction course for our Master Program of Food Science
- Make movie of lectures
- I will use video lectures at work
- When making slides I keep in mind the lecture about how to escape overloaded pages; I currently make use of OERs when organizing materials for lectures
- conduct training at home university and encourage others and myself to work on OER.
- Improve my courses, discuss with colleagues.
- Include OERs in my lectures and seminars
- According to the knowledge and practice as I gained during the training-workshop
- implement OER in learning process
- I am going to use some OER
- I would like to introduce OER resources in my class activities. Implement OER into my courses and advise them to colleagues

Overview of main plan for changes in teaching practice (see corresponding chapter 6 for in-depth reflection)

- 1. Use of OER in personal teaching practice***
- 2. Development of own OER***
- 3. Use/development of knowledge clips for personal teaching practice***
- 4. Instructional design tips for course materials***
- 5. Spread knowledge and skills to colleagues***

8.4 The participants' comments relating to this section.

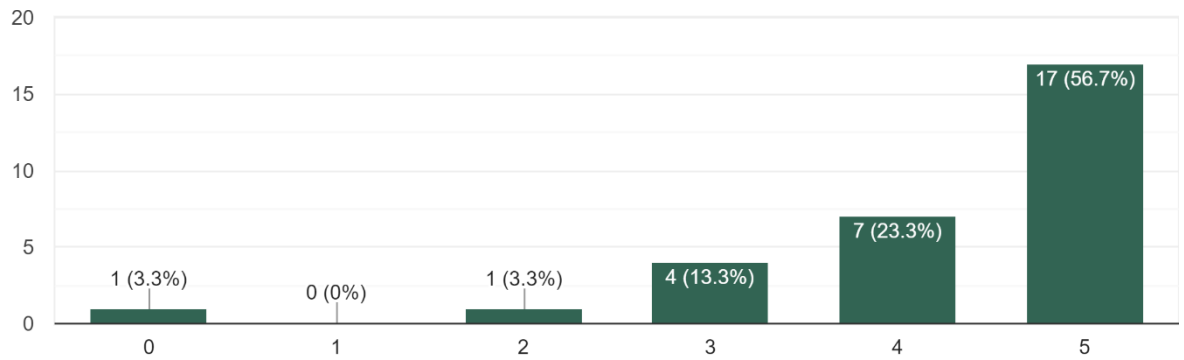
- Thank you for the good organization and interesting training
- Thank you to the course organizers and the project coordinators. The course was important and applicable
- I have no other comments
- I like everything and had wonderful impressions

Thank you for the positive comments.

SECTION-9. OVERALL ORGANISATION OF THE EVENT

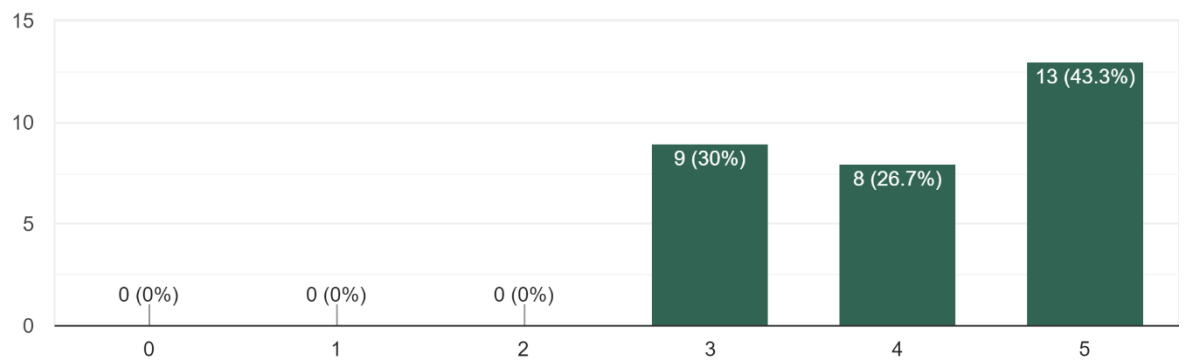
9.1. I have received timely support in getting accommodation and travelling.

30 responses



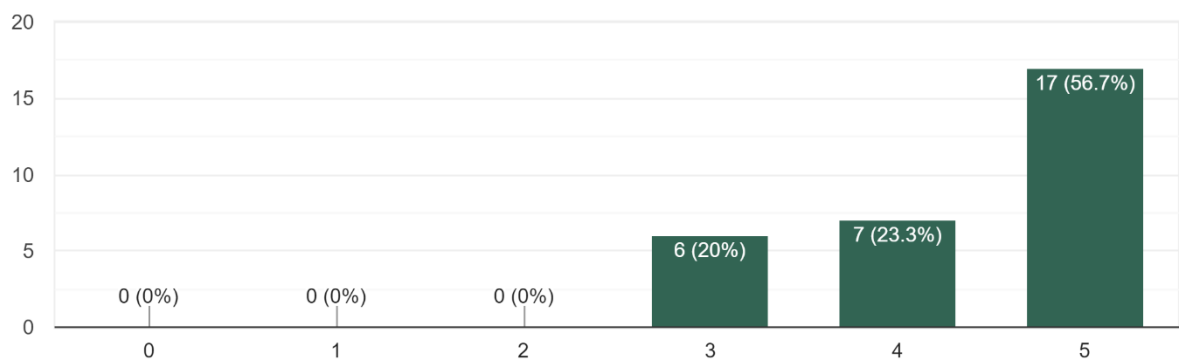
9.2. The catering and social activities (coffee breaks, lunches and the joint dinner) were well organized.

30 responses



9.3. Overall, how would you rate the organizational aspect of the event?

30 responses



9.4. Please write any other comments you may have about this section.

5 responses

Joint city tour would have been nice :)

The information on accommodation opportunities was provided very late. Expenses for the joint dinner should have been covered through the project, not participants. No proper instruction was given on where the cafeteria is, which resulted in unnecessary time loss on the first day.

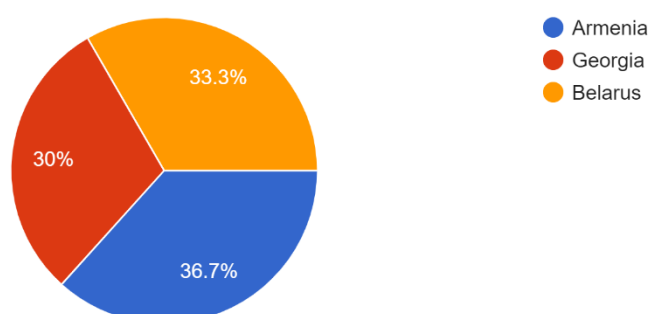
all right

There wasn't any guidance to the lunch place on the first day and we missed it

We didn't have enough guidance on the first day to find the lunch location, which was waist of time.

Your home country (choose from dropdown list of the 3 PC countries).

30 responses



Reflection:

The participants seem to be happy with the overall organization of the training. We're glad the choice of location, suggested accommodation list and all practical info were appreciated. We aimed at a timely and 'always and everywhere available' approach for the course content + practical info with the website, which gathered positive feedback. We understand that the location (outside the city center) and switch to a different location for the final afternoon were not optimal, but these are location/scheduling based factors we had no control over. The same applies to the lunch location, this was the only location available in the environment + guidance was provided to the location + specific locations were always communicated using the website (although participants seemed to be hesitant to use the provided location details and venture out on their own).

We recognize that it is a bit strange to pay for coffee breaks + group dinner, but 'there is no such thing as a free lunch', and this were the rules stipulated by the project organization.

We appreciate that participants would love to have seen more from Leuven. We are also proud of our city and university, but the instructions were to teach about 6-7hrs a day, leaving almost no time for extra-curricular activities.

CONCLUSION

Reflection:

In the above reflections we already indicated our lessons learnt from this training.

We have the impression that the participants appreciated the training, enjoyed their stay in our university environment, learnt new skills, and were happy with the way the training was set up.

We're glad to see that 90% of all participants indicate that they acquired new skills on the usage and development of OER and that they will be able to apply these skills in their teaching practice. This indicates that our training achieved its main goal and the participants will be using and developing OER in/for their own courses and institutions.

We aimed at a timely and 'always and everywhere available' approach for the course content + practical info with the website, which gathered positive feedback.

Due to the large amount of participants and the project restrictions on the time we could use for the workshop (max. 1 day), we understand that for some participants the workload during this part was too high and they wanted more time for discussions + in the recording studio.

We also understand that the location (outside the city center) and switch to a different location for the final afternoon were not optimal, but these are location/scheduling based factors we had no control over.

In order to have the right mix of participants it would be beneficial to have better described prerequisite skills of the participants, and as instructors to be involved in the selection process of the participants. For this training the one person that had some negative comments indicated that he already was familiar with OER and was not screened on his prior knowledge/skills. His/her place could have been taken by a more suited trainee + his/her survey comments would not influence the final survey results negatively.